



RRDCH/IQAC/2021-22/01

13<sup>th</sup> August 2021

**MEETING NOTICE**

The IQAC meeting is scheduled on 17<sup>th</sup> August 2021 between 11am and 12 pm.

**Agenda of the Meeting:**

2021-22/01/01 Reading and recording of the minutes of the previous meeting and action taken

2021-22/01/02 Establishment of Research Committee and Dental Education Unit

2021-22/01/03 Registration and establishment of Institutional Innovation Cell

2021-22/01/04 Review and revision of final AQAR data for the year 2019-20

The meeting to be attended by

Sl. No.	Name of the Member	Designation	Signature
1	Dr. Rajkumar S. Alle Principal and Head, Department of Orthodontics	IQAC Chairperson	
2	Mr. Vijayanand Executive Director	Management Representative	
3	Dr. Edwin Devadoss Dean	Senior Administrative Officer	
4	Dr. Nagarathna C. Professor & Head, Department of Pedodontics, Associate Dean (Academics)	Senior Teacher	
5	Dr. Balaji P. Professor & Head, Department of Oral Medicine, Associate Dean (Administration)	Senior Teacher	
6	Dr. Madhumathi Singh Professor & Head, Department of Oral Maxillofacial Surgery, Associate Dean (Human Resources)	Senior Teacher	
7	Dr. Savita S., Professor and Head, Department of Periodontology Associate Dean (Examination)	Senior Teacher	
8	Dr. Girish H. C. Vice-Principal, Professor and Head Department of Oral and Maxillofacial Pathology	Senior Teacher	
9	Dr. Navin H. K. Professor Department of Pedodontics	Teacher	





10	Dr. Rohit S. Professor Department of Oral and Maxillofacial Surgery	Teacher	
11	Dr. Poornima C., Professor Department of Oral Medicine and Radiology	NAAC Co-ordinator	
12	Dr. Prasanna Kumar Y. S. Professor Department of Public Health Dentistry	Teacher	
13	Dr. Rithesh K. Professor Department of Periodontology	Teacher	
14	Dr. Prasanna Kumar Bhat Reader Department of Pedodontics	Teacher	
15	Dr. Vinaya Kumar R. Professor Department of Periodontology	Teacher	
16	Dr. Shreya B. Senior Lecturer Department of Prosthodontics	Teacher	
17	Dr. Lokesh N. K.	Alumni Member	
18	Mr. Jayabalan	Nominee from Employer	
19	Mr. Navin	System admin	
20	Dr. Deeksha Shastry	Nominee from Industrialist	
21	Dr. Anand Parent	Stakeholder	
22	Mr. Shesha	Local Society Member	
23	Mr. Suraj Sathyendra	Student Member	

Signature

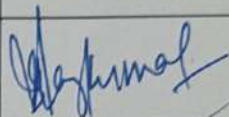

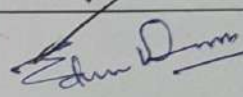
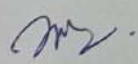
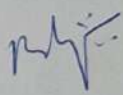

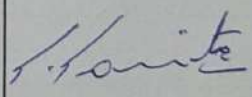
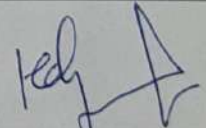
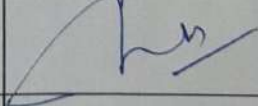

**IQAC Chairman**





**PROCEEDINGS OF THE MEETING**

The meeting was held on 17<sup>th</sup> August 2021 between 11 am and 12 pm.  
 The meeting was attended by

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9	Dr. Navin H. K. Professor, Department of Pedodontics	Teacher	
10	Dr. Rohit S. Professor Department of Oral and Maxillofacial Surgery	Teacher	





11	Dr. Poornima C., Professor Department of Oral Medicine and Radiology	NAAC Co-ordinator	
12	Dr. Prasanna Kumar Y. S. Professor Department of Public Health Dentistry	Teacher	<i>Pl - S.</i>
13	Dr. Rithesh K. Professor Department of Periodontology	Teacher	<i>HR</i>
14	Dr. Prasanna Kumar Bhat Reader Department of Pedodontics	Teacher	<i>Prasanna</i>
15	Dr. Vinaya Kumar R. Professor Department of Periodontology	Teacher	<i>VK</i>
16	Dr. Shreya B. Senior Lecturer Department of Prosthodontics	Teacher	<i>Shreya</i>
17	Dr. Lokesh N. K.	Alumni Member	<i>Lokesh</i>
18	Mr. Jayabalan	Nominee from Employer	<i>Jayabalan</i>
19	Mr. Navin	System admin	<i>Navin</i>
20	Dr. Deeksha Shastry	Nominee from Industrialist	<i>Deeksha</i>
21	Dr. Anand Parent	Stakeholder	<i>Anand</i>
22	Mr. Shesha	Local Society Member	<i>Shesha</i>
23	Mr. Suraj Sathyendra	Student Member	<i>Suraj S.</i>

#### MINUTES OF THE MEETING:

**Agenda 2021-22/01/01**

**Action taken during the minutes of the meeting (Held on 22<sup>nd</sup> April 2021)**

**Agenda 2020-21/06/02**

- Two new Value-added courses were designed.







- "Forensic odontology" course has been designed to have 8 modules with 1 hour of theory class and 2 hours of practical classes. The course director for forensic odontology will be Dr. Savitha J. K.
- The course titled "Fundamentals of lasers" has been designed to have 3 modules with 1 theory class, 1 preclinical class and 1 clinical class. The course directors for the course will be Dr. Vinaya Kumar, Dr. Anuroopa P., Dr. Rohit S., and Dr. Vinay Chandra.

**Agenda 2020-21/06/03**

- Five faculty were recruited for the year 2021
- Dr. Harshitha S. K. Sharma for the Department of Conservative Dentistry, Dr. Ankesh Kumar Jain and Dr. Gonegandla Giriraj Sandeep for the Department of Oral and Maxillofacial Surgery and Dr. Midhula V., and Dr. Maria Jenifer Sabita X for the Department of Prosthodontics were recruited as per the requirements of the Dental Council of India.

**Agenda 2020-21/06/04**

- The proposal to procure new OPG machine was approved by the Management

**Agenda 2021-22/01/02**

- The Department of Research and Publication proposed the formulation of Institutional Research Committee.
- The Department Head, Dr. Ramesh Chowdhary that all research activities be conducted and mobilized by the committee.
- Following this, the IQAC head suggested we also have a Dental Education Unit to undertake all educational activities of faculty and students

**Agenda 2021-22/01/03**

- The IQAC head, Dr. Rajkumar proposed establishment of Institutional Innovation Cell.
- Dr. Poornima was instructed to get guidance from our sister institute, ACS college of engineering and start the registration process for the same.

**Agenda 2021-22/01/04**

- The data for AQAR 2019-20 was reviewed thoroughly and modifications were suggested to all the criteria-in-charge.
- The IQAC head instructed all the criteria-in charge to finalize the AQAR data for submission within the assigned deadline.

**Signature  
IQAC Chairman**





8<sup>th</sup> November 2021

RRDCH/IQAC/2021-22/02

**MEETING NOTICE**

The IQAC meeting is scheduled on 12<sup>th</sup> November 2021 between 12pm and 2 pm.

**Agenda of the Meeting:**

2021-22/02/01 Reading and recording of the minutes of the previous meeting and action taken

2021-22/02/02 Acknowledgment of NABH accreditation and NIRF ranking

2021-22/02/03 Procurement of Plagiarism software

2021-22/02/04 Change of NAAC coordinator

2021-22/02/05 To conduct a seminar on UPSC examinations and to organize Campus Placement

2021-22/02/06 Review and revision of AQAR data for the year 2020-21

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1	Dr. Rajkumar S. Alle Principal and Head, Department of Orthodontics	IQAC Chairperson	
2	Mr. Vijayanand Executive Director	Management Representative	
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4	Dr. Nagarathna C. Professor & Head, Department of Pedodontics, Associate Dean (Academics)	Senior Teacher	
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10	Dr. Rohit S. Professor Department of Oral and Maxillofacial Surgery	Teacher	
11	Dr. Poornima C., Professor Department of Oral Medicine and Radiology	NAAC Co-ordinator	
12	Dr. Prasanna Kumar Y. S. Professor Department of Public Health Dentistry	Teacher	
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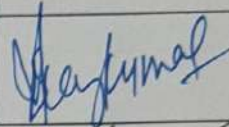
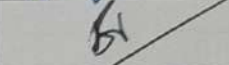
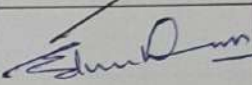
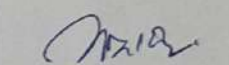
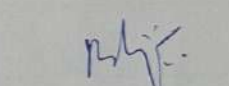
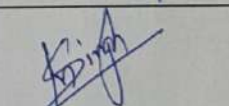
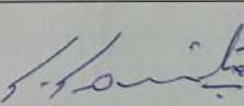
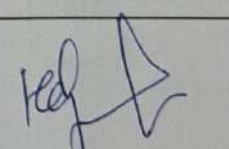
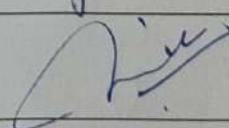
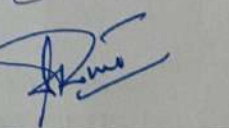
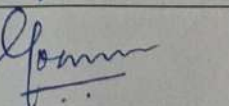
"COMMUNITY DEVELOPMENT THROUGH EXCELLENT ORAL HEALTH CARE  
EDUCATION, SERVICE & RESEARCH SYSTEMS"



### PROCEEDINGS OF THE MEETING

The meeting was held on 12<sup>th</sup> November 2021 between 12pm and 2 pm.

The meeting was attended by

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11	Dr. Poornima C., Professor Department of Oral Medicine and	NAAC Co-ordinator	





	Radiology		
12	Dr. Prasanna Kumar Y. S. Professor Department of Public Health Dentistry	Teacher	
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22	Mr. Shesha	Local Society Member	
23	Mr. Suraj Sathyendra	Student Member	

## MINUTES OF THE MEETING:

### Agenda 2021-22/02/01

Action taken during the minutes of the meeting (Held on 17<sup>th</sup> August 2021)

### Agenda 2021-22/01/02

- The Research Committee was established under the chairperson Dr. Shivaprasad.
- A meeting was held on 21<sup>st</sup> September 2021. The committee members met and discussed the plan of action to improve and standardize the research activities of the faculty and PG students.





- The IQAC head emphasized that research activities should be initiated for the UG students as well. Dr. Rajkumar suggested that each department will have a faculty who will be in-charge of UG research activities.
- A Dental Education Unit was also established. The unit would undertake all Continuing Dental Education Programmes, Faculty Development Programmes and other advanced learning and skill development activities for both faculty and students.

**Agenda 2021-22/01/03**

- Institutional Innovation Cell was established. Dr. Poornima C., was selected as the president and the cell would function under the guidance of the IQAC head.
- The registration of the cell was made in Ministry of Education website, and the approval is still awaited from the Ministry.

**Agenda 2021-22/01/04**

- The AQAR data for the year 2019-20 was finalized and submitted to the NAAC website on 31<sup>st</sup> August 2021. The approval for the submission was also obtained from NAAC.

**Agenda 2021-22/02/02**

- The Institution received NABH Accreditation on 9<sup>th</sup> September 2021.
- The Institution also moved up to 37<sup>th</sup> rank in the NIRF ranking on the same day.
- The IQAC head conveyed the information in the IQAC meeting
- Mr. Vijayanand, Executive Director, and Dr. Rajkumar congratulated all the members who worked for it. They also urged the members to keep working to maintain and improve the quality of education given to the students and quality of care given to the patients.

**Agenda 2021-22/02/03**

- Dr. Rajkumar also made a proposal to procure a plagiarism software.
- He suggested that since the research committee was formally established and fully functional, a plagiarism software becomes essential to undertake quality research paper publication.

**Agenda 2021-22/02/04**

- Dr. Poornima C., was assigned the post of NAAC coordinator to fill the vacancy created due to resignation of the previous coordinator, Dr. Shyamala K.
- The IQAC head provided insight regarding the roles and responsibilities of the post to Dr. Poornima

**Agenda 2021-22/02/05**

- The IQAC head wanted to provide more opportunities for the outgoing students to make them more competent







- He suggested to the members that an orientation programme may be conducted for the outgoing interns to provide them an insight into preparation for UPSC exams.
- He also came up with first of its kind idea for dental institutions, to hold a Campus recruitment day for the interns.

**Agenda 2021-22/02/06**

- The data preparation for AQAR for the academic year 2020-21 was in progress
- The IQAC head reviewed the data and suggested few modifications to be made to enrich the information
- The criteria in-charges were urged to complete the data preparation for final submission well within the deadline

**Signature**  
**IQAC Chairman**



RRDCH/IQAC/2021-22/03

3<sup>rd</sup> February 2022


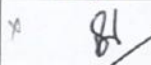
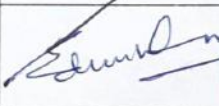
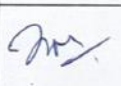
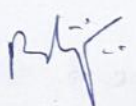
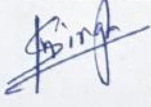
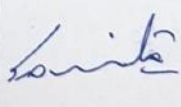
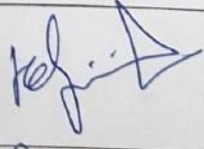
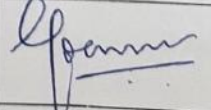
**MEETING NOTICE**

The IQAC meeting is scheduled on 8<sup>th</sup> February 2022 between 11 am to 12 pm.

**Agenda of the meeting:**

- 2021-22/03/01 Reading and recording of the minutes of the previous meeting and action taken
- 2021-22/03/02 Induction of the new NAAC members
- 2021-22/03/03 Conduct of white coat ceremony for the III BDS students
- 2021-22/03/04 Inauguration of 3D facial planning centre and smart classroom complex

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10	Dr. Savita J. K. Professor, Department of Oral and Maxillofacial Pathology	Teacher	<i>Savita</i>
11	Dr. Rohit S. Professor, Department of Oral and Maxillofacial Surgery	Teacher	<i>Rohit</i>
12	Dr. Varsha V. K. Professor, Department of Oral and Maxillofacial Pathology	Teacher	<i>Varsha</i>
13	Dr. Prasanna Kumar Y. S. Professor, Department of Public Health Dentistry	Teacher	<i>Prasanna</i>
14	Dr. Rithesh K. Professor, Department of Periodontology	Teacher	<i>Rithesh</i>
15	Dr. Jaya A.R. Professor, Department of Pedodontics and Preventive Dentistry	Teacher	<i>Jaya</i>
16	Dr. Vinaya Kumar Professor, Department of Periodontology	Teacher	<i>Vinaya</i>
17	Dr. Sri Lakshmi J. Professor, Department of Prosthodontics	Teacher	<i>Sri Lakshmi</i>
18	Dr. Lokesh N. K. Professor, Department of Orthodontics	Alumni Member	<i>Lokesh</i>
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24	Mr. Suraj Sathyendra	Student Member	<i>Suraj</i>

*Dr. Jayashree*  
3/2/22  
Signature  
IQAC Chairman





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## MINUTES OF THE MEETING:

**Agenda 2021-22/03/01**

**Action taken on agenda of meeting held on 12<sup>th</sup> November 2021**

- **Agenda 2021-22/02/02**  
The NABH standards were being continuously implemented in all the clinics and quality dental treatment was being provided for all the patients.
- **Agenda 2021-22/02/03**  
A plagiarism software was procured and the access was given to all faculty members of Rajarajeswari Group of Institutions.
- **Agenda 2021-22/02/04**  
The new NAAC co-ordinator took over the responsibility of AQAR and IQAC proceedings. Necessary actions were executed for AQAR data submission and for the conduct of IQAC meetings.

"COMMUNITY DEVELOPMENT THROUGH EXCELLENT ORAL HEALTH CARE  
EDUCATION, SERVICE & RESEARCH SYSTEMS"







• **Agenda 2021/02/05**

*On 20<sup>th</sup> December 2021, campus placement day was conducted. Four companies participated in the event and interviewed interns, alumni and PGs. The management congratulated all the 15 selected candidates by issuing a circular dated 11<sup>th</sup> January 2022.*

• **Agenda 2021-22/02/06**

*The data that was filled online was verified and validated by the Principal. Necessary changes were made in data and was made ready for final submission.*

**Agenda 2021-22/03/02**

- The old criteria-in-charge personnel were replaced by new members as the old members had resigned from the institution. The new members were as follows:
  1. Dr. Savita J.K. – Criteria 1
  2. Dr. Varsha V. K. – Criteria 2
  3. Dr. Jaya A. R. – Criteria 6
  4. Dr. Sreelakshmi – Criteria 8

A new notification was made for the composition of the new NAAC committee

**Agenda 2021-22/03/03**

- The student council committee head Dr. Shruthi S., was invited for the meeting and was instructed to conduct white coat ceremony for the III BDS students who will be entering the clinics. The programme schedule was discussed, and it was decided to conduct the event on 24<sup>th</sup> February 2022.

**Agenda 2021-22/03/04**

- A new classroom and auditorium complex was under construction and expected to be completed in May-June 2022. The inaugural programme for the same was planned to be held in June.
- On the same day, inauguration of 3D facial planning centre was planned. It was suggested by the Management and our Principal, Dr. Rajkumar S. Alle that a delegate be invited from the Royal College of Physicians and Surgeons of Glasgow be invited as the guest of honor for the inaugural programme.
- It was also decided to conduct a CDE programme on the same day to mark the inauguration ceremony.

Signature  
IQAC Chairman







RRDCH/IQAC/2021-22/04

6<sup>th</sup> July 2022

**MEETING NOTICE**

The IQAC meeting is scheduled on 14<sup>th</sup> July 2022 between 12pm to 1.30 pm.

**Agenda of the meeting:**

- 2021-22/04/01 Reading and recording of the minutes of the previous meeting and action taken
- 2021-22/04/02 Acknowledging and congratulating the BDS and MDS rank holders
- 2021-22/04/03 Reviewing the activities of IIC and preparation of reports
- 2021-22/04/04 Reviewing the academic activities of all departments
- 2021-22/04/05 Recruitment of new Senior Lecturers for all departments

The meeting to be attended by

Sl. No.	Name of the member	Designation	Signature
1	Dr. Rajkumar S. Alle, Principal and Head, Department of Orthodontics	IQAC Chairperson	
2	Mr. Vijayanand Executive Director	Management Representative	
3	Dr. Edwin Devadoss Dean	Senior Administrative Officer	
4	Dr. Nagarathna C. Professor and Head, Department of Pedodontics, Associate Dean (Academics)	Senior Teacher	
5	Dr. Balaji P. Professor and Head, Department of Oral Medicine and Radiology, Associate Dean (Administration)	Senior Teacher	
6	Dr. Madhumati Singh Professor and Head, Department of Oral and Maxillofacial Surgery, Associate Dean (Human Resources)	Senior Teacher	
7	Dr. Savita S. Professor and Head, Department of Periodontology, Associate Dean (Examination)	Senior Teacher	
8	Dr. Girish H. C. Vice-principal, Professor and Head Department of Oral and Maxillofacial Pathology	Senior Teacher	





9	Dr. Poornima C. Professor, Department of Oral Medicine and Radiology	NAAC co-ordinator	<i>Poornima</i>
10	Dr. Savita J. K. Professor, Department of Oral and Maxillofacial Pathology	Teacher	<i>Savita</i>
11	Dr. Rohit S. Professor, Department of Oral and Maxillofacial Surgery	Teacher	<i>Rohit</i>
12	Dr. Varsha V. K. Professor, Department of Oral and Maxillofacial Pathology	Teacher	<i>Varsha</i>
13	Dr. Prasanna Kumar Y. S. Professor, Department of Public Health Dentistry	Teacher	<i>Prasanna</i>
14	Dr. Rithesh K. Professor, Department of Periodontology	Teacher	<i>Rithesh</i>
15	Dr. Jaya A.R. Professor, Department of Pedodontics and Preventive Dentistry	Teacher	<i>Jaya</i>
16	Dr. Vinaya Kumar Professor, Department of Periodontology	Teacher	<i>Vinaya</i>
17	Dr. Sree Lakshmi J. Professor, Department of Prosthodontics	Teacher	<i>Sri</i>
18	Dr. Lokesh N. K. Professor, Department of Orthodontics	Alumni Member	<i>Lokesh</i>
19	Mr. Jayabalan	Nominee from Employer	<i>Jayabalan</i>
20	Mr. Navin	System Admin	<i>Navin</i>
21	Dr. Deeksha Shastry	Nominee from Industrialist	<i>Deeksha</i>
22	Dr. Anand Parent	Stakeholder	<i>A</i>
23	Mr. Shesha	Local Society Member	<i>Shesha</i>
24	Mr. Suraj Sathyendra	Student Member	<i>Suraj</i>

*[Signature]*  
Signature  
IQAC Chairman







### PROCEEDINGS OF THE MEETING

The meeting was held on 14<sup>th</sup> July 2022 between 12pm to 1.30 pm.

The meeting was attended by

Sl. No.	Name of the member	Designation	Signature
1	Dr. Rajkumar S. Alle, Principal and Head, Department of Orthodontics	IQAC Chairperson	
2	Mr. Vijayanand Executive Director	Management Representative	
3	Dr. Edwin Devadoss Dean	Senior Administrative Officer	
4	Dr. Nagarathna C. Professor and Head, Department of Pedodontics, Associate Dean (Academics)	Senior Teacher	
5	Dr. Balaji P. Professor and Head, Department of Oral Medicine and Radiology, Associate Dean (Administration)	Senior Teacher	
6	Dr. Madhumati Singh Professor and Head, Department of Oral and Maxillofacial Surgery, Associate Dean (Human Resources)	Senior Teacher	
7	Dr. Savita S. Professor and Head, Department of Periodontology, Associate Dean (Examination)	Senior Teacher	
8	Dr. Girish H. C. Vice-principal, Professor and Head Department of Oral and Maxillofacial Pathology	Senior Teacher	
9	Dr. Poornima C. Professor, Department of Oral Medicine and Radiology	NAAC co- ordinator	
10	Dr. Savita J. K. Professor, Department of Oral and Maxillofacial Pathology	Teacher	
11	Dr. Rohit S. Professor, Department of Oral and Maxillofacial Surgery	Teacher	





12	Dr. Varsha V. K. Professor, Department of Oral and Maxillofacial Pathology	Teacher	
13	Dr. Prasanna Kumar Y. S. Professor, Department of Public Health Dentistry	Teacher	
14	Dr. Rithesh K. Professor, Department of Periodontology	Teacher	
15	Dr. Jaya A.R. Professor, Department of Pedodontics and Preventive Dentistry	Teacher	
16	Dr. Vinaya Kumar Professor, Department of Periodontology	Teacher	
17	Dr. Sree Lakshmi J. Professor, Department of Prosthodontics	Teacher	
18	Dr. Lokesh N. K. Professor, Department of Orthodontics	Alumni Member	
19	Mr. Jayabalan	Nominee from Employer	
20	Mr. Navin	System Admin	
21	Dr. Deeksha Shastry	Nominee from Industrialist	
22	Dr. Anand Parent	Stakeholder	
23	Mr. Shesha	Local Society Member	
24	Mr. Suraj Sathyendra	Student Member	

## MINUTES OF THE MEETING:

**Agenda 2021-22/04/01**

**Action taken on agenda of meeting held on 8<sup>th</sup> February 2022**

• **Agenda 2021-22/03/02**

The new NAAC members took over the responsibility of preparing date for AQAR 2021-22. The new members were being guided the IQAC head and the NAAC co-ordinator in achieving this task.

• **Agenda 2021-22/03/03**

White coat ceremony was conducted successfully on 24<sup>th</sup> February 2022. Dr. Rajkumar S. Alle motivated the students and highlighted the significance of the event. There were lectures related clinical postings and patient management skills by our faculty. All the III BDS students were inducted into the clinics.







• **Agenda 2021-22/03/04**

*The new classroom complex was inaugurated on 3<sup>rd</sup> June 2022 by our Honorable Chairman. The classrooms were made functional and all theory classes will be conducted there in future. Three-dimensional Facial Planning centre will be used to provide state-of-the-art treatment of our patients.*

**Agenda 2021-22/04/02**

- The Management and the Principal congratulated 3 MDS and 21 students for securing ranks in various subjects in the University Examination.
- The Principal also acknowledged the efforts of the faculty for their valuable contribution in making this possible.
- These students shall be appreciated with a certificate and memento in upcoming graduation days.

**Agenda 2021-22/04/03**

- The Institutional Innovation Cell were reviewed by the IQAC head, Dr. Rajkumar S. Alle.
- Dr. Narahari and Dr. Sandeep, faculty in-charge of IIC were invited to attend the meeting. They briefed about the activities of the cell and presented the report to the Principal. The report was reviewed and validated by the Principal. After making valuable corrections to the report the faculty were instructed to upload the reports to the IIC website.

**Agenda 2021-22/04/04**

- The heads of all the departments were invited for the meeting.
- The IQAC head addressed the Heads and enquired about the academic activities of their departments.
- The UG students' academic progress was reviewed. The management encouraged the teachers to get more number of ranks in the upcoming University Examinations.
- The PG students' progress in academic activities were checked and the Heads were urged to training them adequately in their clinical skills and theoretical knowledge.
- The Heads were instructed to undertake more research projects for both UG and PG students and culminate them in quality manuscripts for submission in standard journals.

**Agenda 2021-22/04/05**

- There was a requirement for Senior Lecturers in all departments. The Management approved the proposal.
- Interview shall be arranged in August for candidates who had applied for the post. The Principal, Vice-Principal and respective HoD would be interview the candidate.

Signature

**IQAC Chairman**

